



# SADDLEWORTH PRIMARY SCHOOL

*Respect, Kindness, Achievement*

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## CYBER-SAFETY AT SADDLEWORTH PRIMARY SCHOOL

Dear Families,

The measures to ensure the cyber-safety of Saddleworth Primary School are based on our core values. To assist us to enhance learning through the safe use of information and communication technologies (ICTs), we are now asking you to read this document and sign the attached Use Agreement Form.

Rigorous cyber-safety practices are in place, which include cyber-safety Use Agreements for staff and learners. Child protection education, such as the Keeping Safe child protection curriculum, includes information about remaining safe when using new technologies and is provided to all learners.

The computer network, Internet access facilities, computers and other ICT equipment/devices bring great benefits to the teaching and learning programs at Saddleworth Primary School, and to the effective operation of the school. The ICT equipment is for educational purposes appropriate to this environment, whether it is owned or leased either partially or wholly by the school, and used on or off the site.

The overall goal of Saddleworth Primary School is to create and maintain a cyber-safety culture that is in keeping with our values and with legislative and professional obligations. The Use Agreement includes information about parent/caregiver and student obligations, responsibilities, and the nature of possible consequences associated with cyber-safety breaches that undermine the safety of the school environment.

All learners will be issued with a Use Agreement and once signed consent has been returned to school, learners will be able to use the school ICT equipment.

Material sent and received using the network may be monitored, and filtering and/or monitoring software may be used to restrict access to certain sites and data, including e-mail.

While every reasonable effort is made by schools, preschools and DfE administrators to prevent children's exposure to inappropriate content when using the department's online services, it is not possible to completely eliminate the risk of such exposure. In particular, DfE cannot filter Internet content accessed by your child from home, from other locations away from school or on mobile devices owned by your child. The department recommends the use of appropriate Internet filtering software.

More information about Internet filtering can be found on the websites of the Australian Communications and Media Authority at <http://www.acma.gov.au>, NetAlert at <http://www.netalert.gov.au>, the Kids Helpline at <http://www.kidshelp.com.au> and Bullying No Way at <http://www.bullyingnoway.com.au>

Please contact the principal, if you have any concerns about your child's safety in using the Internet and ICT equipment/devices.



## **CYBER-SAFETY USE AGREEMENT FORM**

**To the parent/caregiver/legal guardian:**

**Please read this page carefully to check that you understand your responsibilities under this agreement.**

**Return the signed Use Agreement to the school**

**I understand that Saddleworth Primary School will:**

- do its best to enhance learning through the safe use of ICTs. This includes working to restrict access to inappropriate, illegal or harmful material on the Internet or on ICT equipment/devices at school, or at school related activities.
- work with children and their families to encourage and develop an understanding of the importance of cyber-safety through education designed to complement and support the Use Agreement initiative. This includes providing children with strategies to keep themselves safe in a connected online world.
- respond to any breaches in an appropriate manner.
- welcome enquiries at any time from parents/caregivers/legal guardians or children about cyber-safety issues.

**My responsibilities include:**

- discussing the information about cyber-safety with my child and explaining why it is important.
- supporting the school’s cyber-safety program by emphasising to my child the need to follow the cyber-safety strategies.
- contacting the Principal to discuss any questions I may have about cyber-safety and/or this Use Agreement.

### **CYBER-SAFETY USE AGREEMENT**

I have read and understood this Cyber-safety Use Agreement and I am aware of the school’s procedures to maintain a cyber-safe environment.

Name of child .....

Year level .....

Name of parent/caregiver/legal guardian .....

Signature of parent/caregiver/legal guardian .....

I have discussed the cyber-safety use agreement with my parent/caregiver and agree to abide by it. I realise that if I break this, I will not be allowed to use the computers or associated equipment for a negotiated period of time.

Signature of student .....